

City of Bedford Parks and Recreation Board Minutes May 6, 2015

State of Texas §  
County of Tarrant §  
City of Bedford §

**approved**

The Parks and Recreation Board of the City of Bedford met in a regular session at the Bedford Public Library in the Bonnie Finn Room on May 6, 2015 with the following in attendance:

- |                         |         |   |
|-------------------------|---------|---|
| 1. Douglas Allbach      | Present |   |
| 2. Jeannette Cook       | Present |   |
| 3. Linda Flemming       | Present |   |
| 4. Charles Higginbotham | Present |   |
| 5. Lisa McMillan        | Present | : |
| 6. Donna Hanson         | Present |   |
| 7. Cathy Schneider      | Present |   |
| 8. Daniel Davis         | Absent  |   |
| 9. Robert Welch         | Absent  |   |

**City Council/Staff Representatives present:**  
Jim Davisson – Council Liaison/Ex-Officio Member  
Eric Valdez – Community Services Manager  
Don Henderson – Parks Manager  
Chris Chastain – Recreation Coordinator  
John Fain – Planning Consultant  
Tom Hoover – Director of Public Works

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Jeannette Cook.

**PERSONS TO BE HEARD**

- 1. Elvera Rosa to speak on tree issue at the Boys Ranch Park.**  
Elvira Rosa did not attend meeting – no action needed

**APPROVAL OF MINUTES**

- 2. Consider approval of the Parks and Recreation Board minutes for April 1, 2015 regular meeting.**  
Recommended changes are as follows:
  - Change priority FY 2015/16 Budget #5 to Harris Ryals
  - Add priority FY 2015/16 Budget #6 for Stormie Jones

A motion was proposed by Linda Flemming and seconded by Charles Higginbotham to approve the April 1, 2015 minutes, with the recommended changes. The motion passed unanimously.

**OLD BUSINESS**

- 3. Discussion regarding the update to the Parks Master Plan**
  - John Fain provided Master Plan Needs Assessment
  - Survey continues – needs to get closed

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- 46% think our parks are in good condition
- Need to adjust Needs Assessment based on final survey to come up with our final standards
- Reviewed survey results
- Need to identify potential park sites.
  - Zoning and Planning may have identified some land already.
  - Where is the open space that isn't more suitable for commercial use.
  - Glade Park South – 6 acres in Bedford
  - Parks and Wetlands – none in Bedford
  - John can put together a green space map exhibit for our next meeting for us to review for possible acquisitions
    - John will be away for some time and may not be able to work on exhibits by June 4<sup>th</sup> joint meeting.
    - Review survey results at next meeting
    - Get as many exhibits done as possible for meeting
    - Find out what Beautification & Cultural boards want to do
  - General discussion on acres within Bedford that we believe would be appropriate to acquire – open space opportunities.
  - Eric will see if he can get some of Don's aerial maps for next meeting
  - Property adjacent to Monterrey Park
    - What is cities intention?
    - Owner wants to develop
  - Good with keeping June 4<sup>th</sup> meeting date

### 4. Planning and discussion for the joint meeting with the Cultural Commission and Beautification Commission on Thursday June 4.

#### **NEW BUSINESS**

### 5. Update and discussion regarding the plans for a new softball practice field

- Goal to get earth work done in 2 weeks
- Youth soccer field practice (grass only)
- Field will also be marked as softball field
- Will be ready to be parked on by 4<sup>th</sup> Fest

### 6. Update and discussion regarding Carousel Park

- Park open – had ribbon cutting of pump house
- 38% increase of water pressure for residents
- As Carousel is our #2 priority we need to decide what to do with park
  - Pavilion is in decent shape
  - Working water fountain
  - A few parking spaces
  - There are some bollard lights
- Maybe use for basketball courts
  - Don can get estimate
  - Picnic table, swings, basketball

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### 7. Update on the Meadow Park baseball agreement

- They are doing work now – slow – doing it themselves to save money
- Sun Fields, Inc contract
  - They are responsible for upkeep
  - City pays for water
  - They have put sign up saying closed for repairs
  - No idea when opening yet
  - Need to communicate/advertise to the public about what is going on
    - Facebook and brochure

### 8. Update on possible funding of new playground equipment for parks system

- Last city council meeting told there is some funding for playground equipment and shade for lower end parks
  - Each playground costs approx. \$120k
  - Brook Hollow
    - Concern on usage and parking from Lisa
    - Can't keep shade structure there because of vandalism per Cathy
    - Neighbors did not like parking lot noise – Lisa
  - Suggest #1 as Monterrey and #2 as Bedford Trails East
    - Almost to Walmart
    - Always has little kids
    - Maybe less vandalism
    - Walmart Neighborhood Store in Colleyville has a spider-web structure
    - Might need parking spots
    - Ask Don to provide estimate for:
      - Monterrey – replace playground and shade
      - Bedford Trails East – replace playground and shade or shade only
      - Meadow Park – replace playground and shade
      - May have political impact to get complete by election
  - Could retro-fit shade structures over existing playgrounds
  - Some playgrounds can't get parts for
  - Need parking lot for Brook Hollow
  - The parks board should have \$60k by end of year
    - 10% match what city funds – parks board will cover
    - Monterrey – replace playground and shade
    - Bedford Trails East – replace playground and shade
    - Meadow Park – replace playground and shade
    - Charles Higginbotham motioned that we propose matching 10% of what the city covers and Donna Hanson seconded. Motion passed unanimously.

## REPORTS

### 6. Discuss Individual Park assignments:

- a. **Bedford Trails** – Charles - Looks good.
- b. **Boys Ranch** – Donna – looks good - cement poured for new playground, working on lake
- c. **Brook Hollow** – Lisa – no report – did fence get replaced? – signage is gone.
- d. **Carousel** – Jeannette– open again
- e. **Central** – Cathy – replaced piece of railing on playground equipment is \blue
- f. **Harris Ryals** – no report
- g. **Meadow Park** – Doug - ok
- h. **Monterrey** - no report
- i. **Stormie Jones** – Robert Welch – no report

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**7. Staff updates on recreation programs.**

- Looking for life guards
- Approved for marquee signage
- Setup for June 1<sup>st</sup> summer camps – demos for software

**NEXT MEETING**

**8. The next meeting of the Parks and Recreation Board will be held on Thursday, June 4, 2015.**

**ADJOURNMENT**

There being no further business, a motion was made by Lisa McMillan and seconded by Cathy Schneider to adjourn the meeting. Motion passed and the meeting was adjourned at 8:30 p.m.

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Jeannette Cook, Chairperson  
City of Bedford, Parks & Recreation Board